



# Financial Assistance Application

MRN: \_\_\_\_\_

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Telephone Number: (H) \_\_\_\_\_ (C) \_\_\_\_\_ Best time to call? \_\_\_\_\_

**Household Members** – (Include only people listed on yearly tax return and/or significant other)

Name:	Relationship:	DOB:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

**Monthly Gross Income Received from ALL Household Members listed above:**

Wages/Salaries (before taxes): \_\_\_\_\_ Pensions/Annuities: \_\_\_\_\_  
 Social Security Income: \_\_\_\_\_ Cash Assistance: \_\_\_\_\_  
 Unemployment/WC Compensation: \_\_\_\_\_ Child Support: \_\_\_\_\_ Spousal Support: \_\_\_\_\_  
 Veteran’s Administration (VA) benefits: \_\_\_\_\_ Unearned Income (Trusts, interest, rental, disability): \_\_\_\_\_

**Household Countable Resources:** Please list your available accounts and liquid assets for your household. A liquid asset is defined as cash or any type of negotiable asset that can be converted quickly and easily into cash. Do not include your home, household items, vehicles, IRA, 401 (K) accounts and other non-liquid assets.

Checking: \_\_\_\_\_ Savings: \_\_\_\_\_ Stocks/ Bonds/Mutual Funds/Money Market: \_\_\_\_\_  
 Trust Fund: \_\_\_\_\_ Health Savings Acct(HSA)/ (HRA): \_\_\_\_\_  
 Certificate of Deposit: \_\_\_\_\_ Pay Pal: \_\_\_\_\_  
 US Savings Bonds: \_\_\_\_\_ Christmas/Vacation Club: \_\_\_\_\_  
 Other (please explain): \_\_\_\_\_

**Verification of Income and resources must accompany application** (Please attach the following if applicable):

Attached:

- Complete Federal Tax Return (most recent year). Personal and/or business.
- Current pay stubs for the last 30 days for each working applicant.
- Award letters showing deposits of Social Security, other disability, pension, worker’s comp, or unemployment compensation payments.
- 3 current Checking/Savings/Pay Pal statements, all pages. If self-employed – 6 current bank statements personal and business.
- Written explanation of all deposits over \$100 in bank accounts (excluding direct deposits and social security)
- Verification of all countable resources.
- Child/Alimony supporting documentation
- Documentation of other sources of income
- If the household has no income, letters from persons who are assisting with daily living needs, explaining the help that the persons provide.
- If self-employed, please provide Profit & Loss
- Verification of all monthly expenses for Medicare eligible applicants.

**Do you have a health insurance plan?** If no, why? \_\_\_\_\_  
**Have you applied for Medical Assistance?** If yes, please attach notice  
**Have you applied for Affordable Care Insurance?** If yes, please attach notice

I certify that the information I have provided is true and accurate. I understand that any false information or not giving complete information will void this application.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved Date: \_\_\_\_\_ Approved %: \_\_\_\_\_

Effective Date: \_\_\_\_\_ Denied Date: \_\_\_\_\_

Patient Financial Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

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### Important Information:

- Please complete, sign and date the application.
- In order to process your application, we do require supporting income information. Please enclose this with your application. We will work with you to assess your qualifications for the program based on information supplied to WellSpan Health. Please understand, we will not share the information you provide – this information is for qualification purposes only.
- Please call with any questions about completing the application or program qualifications.

**Please email with questions and send your completed, signed application with required documents to:**

**[WSHFinancialAssistance@wellspan.org](mailto:WSHFinancialAssistance@wellspan.org)**

**WellSpan York & Adams County  
Hospital/WellSpan Medical Group**

601 Memory Lane  
York, PA 17402  
(717)851-5051 (phone)  
(717)851-6904 (fax)  
Monday – Friday 8 a.m.– 4 p.m.

**WellSpan Ephrata Community  
Hospital/ WellSpan Medical Group-  
Lancaster County**

169 Martin Ave  
Ephrata, PA 17522-1002  
(717)851-5051 (phone)  
(717)733-6066 (fax)  
Monday – Friday 8 a.m.– 4 p.m.

**WellSpan Chambersburg  
Hospital**

760 E. Washington St  
Chambersburg, PA 17201  
(717)267-7129 (phone)  
(717)267-7597 (fax)  
Monday – Friday 8 a.m.– 4 p.m.

**WellSpan Philhaven**

283. S. Butler Rd.  
Mt. Gretna, PA 17064  
(717)675-1111 (phone)  
(717)270-2449 (fax)  
Monday – Friday 8a.m – 4 p.m.

**WellSpan Good Samaritan Hospital/  
WellSpan Medical Group – Lebanon**

4<sup>th</sup> & Walnut Streets  
Lebanon, PA 17042  
(717)851-5051 (phone)  
(717)270-3788 (fax)  
Monday – Friday 8 a.m. – 4 p.m.

**WellSpan Waynesboro Hospital**

501 E. Main St  
Waynesboro, PA 17268  
(717)267-3406 (phone)  
(717)267- 3447(fax)  
Monday – Friday 8 a.m.– 4 p.m.

**WellSpan Medical Oncology and  
Hematology/ WellSpan Radiation  
Oncology**

22 St. Paul Drive, Suite 101  
Chambersburg, PA 17201  
(717)217-6020 (phone)  
(717)217-6939  
Monday – Friday 8 a.m. – 4:30 p.m.

**WellSpan Summit Physician  
Services**

785 Fifth Avenue, Suite 3  
Chambersburg, PA 17201  
(717)263-9555 (phone)  
(717)709-6529 (fax)  
Monday – Friday 8 a.m. – 5 p.m.

***We want to help. Please submit your completed application promptly!***

***You may receive bills until we receive your completed application and supporting documents.***